

PROTOCOL FOR ECO-FRIENDLY EVENTS

To the Owners of the place:

1. Written commitment to comply with the Rules for Sound Pollution, Waste and Plastic Management is previously given.
2. A security deposit is to be given by the organisers
3. A pit ONLY for wet waste is to be dug, kept and marked
4. The place is to be handed spotless
5. A post-event monitoring is needed to refund deposit
6. The deposit will be returned only after ensuring the Ground is properly cleaned.

To the Organizers:

1. Details are to be given on the legal permission, type of event, number of expected people, vendors and collaborators, on available food and drink, serveware (reusable, compostable or recyclable), volunteer availability (need of training), decorations (reusable and sustainable), technical resources (sound, light/led, video, stage, etc.)
2. Each participant will keep a visible dustbin properly tagged.
3. Organizers will provide adequate number of general bins on the main area, also especial containers for plastic bottles and wet waste (if any).
4. The premises and surroundings are to be left spotless, free from any waste
5. No single use plastic bags, plastic cups, plates, straws, balloons, Styrofoam serveware, are to be allowed inside the premises
6. Flex banners or flex boards are not allowed to be fixed on the premises
7. Filters or steel tumblers are to replace commercial bottled water
8. Temporary toilets with enough water, buckets, jars, brushes and bins for sanitary pads should be ensured (with warning signs for flushing urinals and toilets after use displayed)

GUIDELINES

They are a great way to set expectations and create guidelines for your event volunteers, attendees and vendors from the beginning. It also provides a source of motivation and makes it easier to measure success.

- Make sure bins are accessible and conveniently located
- Extra bins should be provided close to eating and drinking areas
- Always place bins near crowded areas, entrance and exit points
- Train volunteers on the basics of waste management
- Provide good edifying signage
- Decorations should be free from plastic, using only items that can be reused or composted
- Printed invitations, if any, should be reserved solely for the elderly, with the younger generation being invited via the digital medium.